

**Walton on the Wolds Parish Council**

[www.waltononthewoldspc.gov.uk](http://www.waltononthewoldspc.gov.uk)

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**27<sup>th</sup> August 2024**

Parish Council Members are hereby summoned to attend a meeting of the Parish Council to be held on Monday 2<sup>nd</sup> September 2024 starting at 6:30pm. The meeting will be held at the Village Hall, Loughborough Road, Walton on the Wolds, LE12 8HT.

*Emma Andrews*

Clerk/RFO

**AGENDA**

The meeting will be preceded by a public participation session of 15 minutes maximum.

- 1. To receive and accept apologies for absence**
- 2. To receive declarations of interest relating to agenda items**
- 3. To receive and approve the minutes of the Parish Council Meeting held on 5<sup>th</sup> August 2024 and the Extraordinary Meeting held on 21<sup>st</sup> August 2024.**
- 4. To receive a report from the Borough Councillor TBC**
- 5. To receive a report from the County Councillor TBC**
- 6. To receive a report from the Police TBC**
- 7. To resolve that the Council is eligible to adopt the General Power of Competence**
- 8. To discuss any planning applications received None**
- 9. To discuss any planning decisions made None**
- 10. To update on the 2023-24 audit process**
  - I. To consider any response received from the external auditor**
  - II. To update on the 2024-25 interim audit**

**11. To discuss and approve financial matters**

- I. To receive and approve the monthly bank statements
- II. To receive and approve the monthly bank reconciliation.
- III. To receive and approve the Schedule of Payments (Appendix A)
- IV. To receive and approve the 2023-24 accounts for The Constable's Land (Registered Charity Number 503286)(Appendix B) to be submitted to the Charity Commission.

**12. To discuss plans to host a village Halloween Party**

**13. To discuss the casual vacancy for a parish councillor**

**14. To update on any recent burial ground applications and consider any outstanding burial ground issues.**

**15. To review and adopt the following policies:**

- I. Burial Ground Rules and Regulations 2024 (Appendix C)

**16. To note any correspondence**

- I. Email from Grenergy about works associated with the solar farm planning application.

**17. Clerk's Report** For information purposes only

- I. Noticeboard on Walton Lane

**18. Chair's Report** For information purposes only

**19. To confirm the date and time of the next Parish Council meeting** 7<sup>th</sup> October at 6:30pm

**20. Close of meeting**

**Agenda issued by email to:**

**Cllr Glenn Archer (Vice Chair 2024-25)**

**Cllr Christine Greenall (Chair 2024-25)**

**Cllr Julie Lewin**

**Cllr Terry Lewis**

APPENDIX A

**WALTON ON THE WOLDS PARISH COUNCIL**

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**Schedule of Payments September 2024**

**To be approved at the Parish Council Meeting held on 2<sup>nd</sup> September 2024**

Payee	Description	S137	Payment method	VAT	Total Amount
E. Andrews	Salary 01/08/2024-31/08/24 (15 hours)	n/a	Online payment	n/a	£213.15
	Overtime 01/08/2024-23/08/2024 (20 hours)				£284.20
					Total: £497.35
E. Andrews	Reimbursement for fireproof storage bags, printer ink and date stamp for invoices		Online payment	n/a	£81.36
CBS	Payroll	n/a	DD	£2.50	£15.00
ICCM	Membership 2024 Pro-rata	n/a	Online payment	n/a	£67.00
Scribe Accounts	Monthly Subscription	n/a	Online payment	£6.00	£36.00
Cllr Lewin	Mower petrol reimbursement	n/a	Online payment	n/a	£9.00
HMRC	PAYE/Tax	n/a	Online Payment	n/a	0 <sup>1</sup>
Cllr Greenall	Zoom reimbursement	n/a	Online payment	n/a	£15.59
<b>TOTAL</b>				<b>£8.50</b>	<b>£721.30</b>

Signed..... Date.....

Chris Greenall, Chair of the Council

<sup>1</sup> Under threshold for payment

APPENDIX B

**THE CONSTABLE'S LAND CHARITABLE TRUST**

**Registered Charity Number 503286**

**ACCOUNTS 1<sup>ST</sup> APRIL 2023-31<sup>ST</sup> MARCH 2024**

Cash in hand as per bank statements £206

Income 11/04/2023 £350 (Field rent)

Expenditure 22/11/2023 £144 (Hedge trimming)

**Balance 31/03/2024 £412.00**