

**Walton on the Wolds Parish Council**

[www.waltononthewoldspc.gov.uk](http://www.waltononthewoldspc.gov.uk)

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**30th April 2024**

Parish Council Members are hereby summoned to attend the Annual Meeting of the Parish Council to be held on Tuesday 7<sup>th</sup> May 2024 starting at 6:30pm. The meeting will be held at the Village Hall, Loughborough Road, Walton on the Wolds, LE12 8HT, and will follow on from the Annual Parish Meeting.

*Emma Andrews*

Clerk/RFO

This meeting will be preceded by the Annual Parish Meeting.

**AGENDA**

- 1. To elect a Chair of the Council**
- 2. To sign the Chair's Declaration of Acceptance of Office**
- 3. To elect a Vice Chair of the Council**
- 4. To sign the Vice Chair's Declaration of Acceptance of Office**
- 5. To receive and accept apologies for absence**
- 6. To receive declarations of interest relating to agenda items**
- 7. To receive and approve the minutes of the Parish Council meeting held on 8<sup>th</sup> April 2024**
- 8. To receive a report from the Police (tbc)**
- 9. To review Standing Orders and Financial Regulations**
- 10. To review and complete the Annual Governance Statement 2023/24**
- 11. To review and complete the Certificate of Exemption - AGAR 2023/34 Form 2**
- 12. To update on audit arrangements and progress with the internal audit report**
- 13. To discuss any planning applications received:**

- A. **P/24/0343/2** – Walton Farmhouse, 15 Six Hills Road – Installation of replacement timber windows to front and end gables (Listed Building Consent).
- B. **P/24/0655/2** – Tithe Farm, Nottingham Road – Screening Opinion request for a proposed solar farm.

**14. To report on planning decisions reached** None

**15. To review progress on matters outstanding from the last meeting**

- I. Overgrown hedges and hedge trimming -Clerk to update
- II. Footpath topping for footpath opposite the Village Hall (Cllr Lewis)
- III. Legal Status of the Cricket Ground – Clerk to update

**16. To update on any recent burial ground applications and consider any outstanding burial ground issues**

**17. To discuss and approve financial matters**

- I. To receive and approve the monthly bank statements
- II. To receive and approve the monthly bank reconciliation
- III. To receive and approve the Schedule of Payments
- IV. To update on the changes to the bank mandate and progress with the bank account
- V. To approve the use of an external company to manage the Council's payroll

**18. To further discuss plans for the 80<sup>th</sup> anniversary of D-Day commemoration**

**19. To note any correspondence**

**20. Chair's report** For information purposes only

**21. Clerk's report** For information purposes only

**22. To confirm the date and time of the next Parish Council meeting** Monday 3<sup>rd</sup> June  
at 6:30pm

**23. Close of meeting**

**Agenda issued by email to:**

**Cllr Glenn Archer**

**Cllr Teresa Dixon (Vice Chair 2023-24)**

**Cllr Christine Greenall (Chair 2023-24)**

**Cllr Julie Lewin**

**Cllr Terry Lewis**