

# WALTON ON THE WOLDS PARISH COUNCIL

[www.waltononthewoldspc.gov.uk](http://www.waltononthewoldspc.gov.uk)

## Parish Councillor Person Specification

<b>COMPETENCY</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Relevant knowledge, education, professional qualifications, training</b>	<ul style="list-style-type: none"> <li>• Sound knowledge and understanding of local affairs and the local community</li> </ul>	
<b>Experience, skills, knowledge, ability</b>	<ul style="list-style-type: none"> <li>• Interest in local matters</li> <li>• Ability and willingness to represent the Parish Council and the community</li> <li>• Good interpersonal skills</li> <li>• Ability and willingness to work closely with other members of the Council and to maintain good working relationships with the other members and the Clerk</li> <li>• Ability and willingness to work with the Council's partners: other parish councils, the Borough and County Councils, other village groups and community interests</li> <li>• Ability and willingness to undertake relevant training</li> </ul>	<ul style="list-style-type: none"> <li>• Good reading and analytic skills</li> <li>• Knowledge of HR, procurement, financial control and risk management, compliance, public relations</li> <li>• Experience of working in other public body or not for profit organisations</li> <li>• Experience of working with other voluntary or local community interest groups</li> <li>• Basic knowledge of the working of the parish council system</li> </ul>
<b>Other requirements</b>	<ul style="list-style-type: none"> <li>• Ability and willingness to attend Parish Council meetings (first Monday of each month)</li> <li>• Willingness to accept and agree to abide by the Code of Conduct</li> <li>• Flexible</li> <li>• Enthusiastic</li> </ul>	<ul style="list-style-type: none"> <li>• Willingness to undertake additional training from time to time</li> <li>• Willingness to attend external events on behalf of the Council</li> </ul>

## ELIGIBILITY CHECKLIST

<b>Eligibility to be co-opted to Walton on the Wolds Parish Council</b>	
I am at least 18 years old	<b>Essential</b>
<b>AND</b>	
a British citizen, an eligible Commonwealth citizen, or a citizen of any member state of the European Union	
<b>AND</b>	
I meet at least one of the following four qualifications:	
1. I am, and will continue to be, registered as a local government elector for the parish of Walton on the Wolds from the day of my co-option	
2. I have occupied as owner or tenant any land or other premises in the parish of Walton on the Wolds during the whole of the 12 months before the day of my co-option	
3. My main or only place of work during the 12 months prior to the date of my co-option has been in the parish of Walton on the Wolds	
4. I have lived in the parish of Walton on the Wolds or within 3 miles of it during the whole of the 12 months before my day of co-option	