

WALTON ON THE WOLDS PARISH COUNCIL

MINUTES

Minutes of the Parish Council meeting held at 6:30pm on Monday 2nd September 2024 at Walton on the Wolds Village Hall, Loughborough Road, Walton on the Wolds, LE12 8HT.

Present

Cllrs Glenn Archer, Christine Greenall, Julie Lewin, and Terry Lewis.

Also in attendance

Emma Andrews – Clerk and RFO
Cllr R. Shepherd - County Councillor (via Zoom)

Public participation

No members of the public attended

2024/129 To receive and accept apologies for absence

Apologies received from Borough Councillor Jenny Bokor who was attending a Full Council meeting at Charnwood Borough Council.

2024/130 To receive declarations of interest relating to agenda items. None

2024/131 To receive and approve the minutes of the Parish Council Meeting held on 5th AUGUST 2024 and the Extraordinary Meeting held on 21st August 2024

RESOLVED that the minutes of both meeting are signed by the Chair as true and accurate records of those meetings.

2024/132 To receive a report from the Borough Councillor None supplied

2024/133 To receive a report from the County Councillor

Cllr Richard Shepherd had no specific news to report. Cllr Shepherd left the meeting at this point.

2024/134 To receive a report from the Police None supplied despite request

RESOLVED that the clerk should write to the Chief Constable of Leicestershire Police expressing disappointment that, despite recent promises, the Council have not had a PCSO in attendance or a written Police report.

2024/135 To resolve that the Council is eligible to adopt the General Power of Competence

RESOLVED that the Council is eligible to adopt the General Power of Competence on the basis of having a CiLCA qualified clerk and at least three elected councillors.

2024/136 To report on any planning applications received None

2024/137 To discuss and planning decisions made. None

2024/138 To update on the 2023-24 audit process

I. To consider any response from the external auditor

N/A as no response has yet been received.

II. To update on the 2024-25 interim audit

As agreed at the meeting held on 11th June 2024, the Council will carry out an interim audit in October. The clerk will contact the Internal Auditor and send all requested information.

2024/139 To discuss and approve financial matters

I. To receive and approve the monthly bank statements

Received and approved. The total sum in the current account is £3944.36, and in the reserves account £7010.02.

II. To receive and approve the monthly bank reconciliation

Received and approved

III. To receive and approve the Schedule of Payments (Appendix A)

Received and approved

IV. To receive and approve the 2023-24 accounts for the Constable's Land Charitable Trust (Registered Charity 503286)(Appendix B)

Received and approved

As per the Internal Auditor's recommendations, and in line with the 2024 Financial Regulations, all the above were scrutinised and signed by the Vice-Chair.

2024/140 To discuss plans to host a Halloween Party

Cllr Lewis left the meeting.

RESOLVED that this would be organised by a group of volunteers from the village rather than by the Parish Council. The Council would support the event by contributing the cost of hiring a DJ.

2024/141 To discuss the casual vacancy for a parish councillor

No candidates have yet come forward.

2024/142 To update on any recent burial ground applications and consider any burial ground issues

I. No new applications.

II. Cllr Archer had carried out extensive maintenance of the burial ground – trimming hedges and the grass, weeding, adding more gravel to the paths – and was thanked for his hard work. The burial ground is looking very neat and tidy.

RESOLVED That Cllr Archer could purchase more gravel and membrane to complete the task, at an approximate cost of £300.

III. Cllr Archer noted that the gates had been found wide open on a couple of occasions recently. The clerk will put a notice on the website and social media reminding people to close the gates as they leave.

2024/143 To review and adopt the following policies:

I. Burial Ground Rules and Regulations 2024 (Appendix C)

REVIEWED AND ADOPTED

2024/144 To note any correspondence:

- I. Emails from Grenergy about proposed works associated with the solar farm planning application.
- II. Emails about speed signs on Paudy Lane.
- III. Email about the noticeboard on Walton Lane. The owners of the property to which the decrepit notice board is attached are supportive of it being replaced.

2024/145 Clerk's Report For information purposes only - None

2024/146 Chair's Report for information purposes only - None

2024/147 To confirm the date and time of the next meeting

7th October 2024, starting at 6:30pm

2024/148 Close of meeting 7:15pm

DRAFT

Signed by the Chair of the Parish Council:

Date:

APPENDIX A

WALTON ON THE WOLDS PARISH COUNCIL

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Schedule of Payments September 2024

Approved at the Parish Council Meeting held on 2nd September 2024

Minute ref: 2024/139

Payee	Description	S137	Payment method	VAT	Total Amount
E. Andrews	Salary 01/08/2024-31/08/2024 (15 hours)	n/a	Online payment	n/a	£213.15
	Overtime 01/08/2024-23/08/2024 (20 hours)				£284.20
E. Andrews	Reimbursement for fireproof document storage bags, printer ink, date stamp for invoices	n/a	Online payment	n/a	£81.36
HMRC	PAYE	n/a	N/A	n/a	N/A
ICCM	Membership 2024 pro-rata	n/a	Online	n/a	£67.00
CBS	Payroll	n/a	Direct debit	£2.50	£15.00
Scribe Accounts	Monthly subscription	n/a	Online payment	£6.00	£36.00
Cllr Lewin	Mower Fuel reimbursement	n/a	Online payment	n/a	£9.00
Cllr Greenall	Zoom reimbursement	n/a	Online payment	n/a	£15.59
SLCC	Clerk membership 50% shared cost with Charley PC	n/a	Online Payment	n/a	£74.00
TOTAL		0		£8.50	£795.30