

WALTON ON THE WOLDS PARISH COUNCIL

MINUTES

Minutes of the Parish Council meeting held at 6:30pm on Monday 1st July 2024 at Walton on the Wolds Village Hall, Loughborough Road, Walton on the Wolds, LE12 8HT.

Present

Cllrs Glenn Archer, Christine Greenall, Julie Lewin and Terry Lewis.

Also in attendance

Emma Andrews – Clerk and RFO

J. Bokor – Borough Councillor

R. Shepherd - County Councillor (via Zoom)

Public participation

No members of the public in attendance.

2024/105 To receive and accept apologies for absence N/A

2024/106 To receive declarations of interest – Councillors to declare pecuniary and non-pecuniary interests relevant to agenda items. None.

2024/107 To receive and approve the minutes of the Parish Council meeting held on 11th June 2024

RESOLVED that the minutes of the meeting are signed by the Chair as a true and accurate record of that meeting.

2024/108 To receive a report from the Borough Councillor Cllr Jenny Bokor discussed rural policing and reported that there was no news on the solar farm planning application.

2024/109 To receive a report from the County Councillor

Cllr Richard Shepherd discussed the proposal from a parishioner to reduce the speed limit in the village to 20mph, and recent email correspondence about SIDs near the British Gypsum site.

2024/110 To receive a report from the Police None supplied

2024/111 To report on any planning application received None

2024/112 To update on the external audit process

The Clerk reported that all documents had been sent to Moore UK and had been formally acknowledged. It is anticipated they will be in touch soon, and before the next meeting, requesting further information.

2024/113 To discuss and approve financial matters

- I. To receive and approve the monthly bank statements
Received and approved. The total sum in the current account is £5285.36, and in the reserves account £7010.02.
- II. To receive and approve the monthly bank reconciliation
Received and approved
- III. To receive and approve the Schedule of Payments (Appendix A)
Received and approved
- IV. **To receive and approve an updated budget/projected spend for 2024/25 (Appendix B)**
Discussed in detail. **Received and approved.**
- V. **To sign paperwork to open a separate bank account for the Constable's Land Charitable Trust**
Deferred until the next meeting due to printer issues.

2024/114 To receive and adopt an updated Risk Assessment

Received and adopted

2024/115 To agree an amendment to section 4.2 of the new Financial Regulations, as recommended by the LRALC, changing 'October' to 'November'.

The Clerk advised that this was recommended by the LRALC due to the expected timing of the annual salary award.

Resolved to make this amendment

2024/116 To agree an amendment to section 4.3 of the new Financial Regulations, as recommended by the LRALC, changing 'November' to 'December'.

As advised by the LRALC. **Resolved to make this amendment.**

2024/117 To update on any recent burial ground applications and consider any burial ground issues.

No new applications. The Clerk hopes to start mapping the burial ground via the Scribe Cemetery system very soon.

2024/118 To note any correspondence:

- I. Email from a parishioner about speeding and speed limits in the village. Leicestershire County Council had advised that any change in speed limit or change in the road layout would have to be funded by the Parish Council or another third party, not by LCC themselves. Noted.
- II. Emails from a parishioner and Saint-Gobain (British Gypsum) about the installation of SIDSs in Paudy Lane. Noted.

2024/119 To discuss next steps with the councillor vacancy.

As Charnwood Borough Council did not receive a request from 10 or more parishioners to hold an election, the Council can now move to co-opt to fill the councillor vacancy. This casual vacancy has been advertised on the Council

noticeboards, website, and via social media. Applications are invited by the 22nd of July, with a view to co-opting at the August meeting if a suitable candidate comes forward.

2024/120 To confirm the date and time of the next meeting

Monday 5th August at 6:30pm

2024/121 Close of meeting 7:15pm

Signed by the Chair of the Parish Council: *Christine Greenall*

Date: 5th August 2024

APPENDIX A

WALTON ON THE WOLDS PARISH COUNCIL

www.waltononthewoldspc.gov.uk

Schedule of Payments July 2024

Approved at the Parish Council Meeting held on 1st July 2024

Minute ref: 2024/113

Payee	Description	S137	Payment method	VAT	Total Amount
E. Andrews	Salary 01/06/2024 – 30/06/2024 12 hours + 20 hours overtime		Online payment	n/a	£351.56
HMRC	PAYE ¹		Online payment	n/a	£87.80
Cllr Greenall	Reimbursement for village picnic sweets for children	£41.85	Online	n/a	£41.85
Community Heartbeat	Defibrillator pads		Online	£9.39	£56.34
Scribe Accounts	Set-up fee accounting and cemetery software		Online payment	39.80	£238.80
Scribe Accounts	Monthly subscription		Online payment	£6.00	£36.00
Cllr Archer	Weedkiller (cemetery)		Online payment	n/a	£58.00
TOTAL		£41.85		£55.19	£870.35

¹ Charged in error due to wrong tax code (now corrected). To be reimbursed.