

**Walton on the Wolds Parish Council**

[www.waltononthewoldspc.gov.uk](http://www.waltononthewoldspc.gov.uk)

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**30<sup>th</sup> July 2024**

Parish Council Members are hereby summoned to attend a meeting of the Parish Council to be held on Monday 5<sup>th</sup> August 2024 starting at 6:30pm. The meeting will be held at the Village Hall, Loughborough Road, Walton on the Wolds, LE12 8HT.

*Emma Andrews*

Clerk/RFO

**AGENDA**

The meeting will be preceded by a public participation session of 15 minutes maximum.

- 1. To receive and accept apologies for absence**
- 2. To receive declarations of interest relating to agenda items**
- 3. To receive and approve the minutes of the Parish Council meeting held on 1<sup>st</sup> July 2024.**
- 4. To receive a report from the Borough Councillor TBC**
- 5. To receive a report from the County Councillor TBC**
- 6. To receive a report from the Police TBC**
- 7. To discuss any planning applications received:**
  - A. P/24/1205/2** – The Manor House, 9 New Lane – Erection of single story rear extension (following demolition of existing conservatory)
  - B. P/24/1220/2** – The Manor House, 9 New Lane - Erection of single story rear extension (following demolition of existing conservatory)(Listed Building Consent).
  - C. P/24/1292/2** – Old Rectory Cottage, 22 school Hill – A Chestnut, reduce overall canopy by up to 4m to previous reduction points, B Ash, fell due to major bark loss and visible decay in remaining stems, C Sycamore, fell due to sooty bark disease.
- 8. To discuss any planning decisions made** None

**9. To update on the external audit process**

**10. To discuss and approve financial matters**

- I. To receive and approve the monthly bank statements
- II. To receive and approve the monthly bank reconciliation.
- III. To receive and approve the Schedule of Payments (Appendix A)
- IV. To sign paperwork to open a separate bank account for the Constable's Land Charitable Trust.

**11. To discuss the casual vacancy for a parish councillor**

**12. To update on any recent burial ground applications and consider any outstanding burial ground issues.**

**13. To discuss the purchase of fireproof document storage containers**

**14. To review and adopt the following policies:**

- I. Equality Policy
- II. Community Grant Awarding Policy
- III. Code of Conduct
- IV. Model Publication Scheme

**15. To discuss the Charnwood Borough Council Consultation on the Main Modifications to the Charnwood Local Plan 2021-2037**

**16. To note any correspondence**

- I. Emails from British Gypsum about SIDs.
- II. Emails from Grenergy about access to The Constable's Land

**17. Clerk's Report** For information purposes only

- I. CiLCA update
- II. Noticeboard on Walton Lane

**18. Chair's Report** For information purposes only

**19. To confirm the date and time of the next Parish Council meeting** Monday 2<sup>nd</sup> September at 6:30pm

**20. Close of meeting**

**Agenda issued by email to:**

**CLlr Glenn Archer (Vice Chair 2024-25)**

**CLlr Christine Greenall (Chair 2024-25)**

**CLlr Julie Lewin**

**CLlr Terry Lewis**

APPENDIX A

**WALTON ON THE WOLDS PARISH COUNCIL**

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**Schedule of Payments August 2024**

**To be approved at the Parish Council Meeting held on 5<sup>th</sup> August 2024**

<b>Payee</b>	<b>Description</b>	<b>S137</b>	<b>Payment method</b>	<b>VAT</b>	<b>Total Amount</b>
E. Andrews	Salary 01/07/2024 – 31/07/2024  12 hours + 18 hours overtime	n/a	Online payment	n/a	£672.50 <sup>1</sup>
CBS	Payroll	n/a	DD	£2.50	£15.00
Community Heartbeat	Emergency Phone	n/a	Online payment	£20.00	£120.00
Scribe Accounts	Monthly Subscription	n/a	Online payment	£6.00	£36.00
Cllr Lewin	Mower petrol reimbursement	n/a	Online payment	n/a	£9.00
SLCC	Training course	n/a	Online payment	£6.00	£36.00
HMRC	PAYE/Tax May	n/a	Online Payment	n/a	£172.80 <sup>2</sup>
E. Andrews	Printing reimbursement	n/a	Online payment	n/a	TBC
Cllr Greenall	Zoom reimbursement	n/a	Online payment	n/a	TBC
<b>TOTAL</b>				<b>£34.50+</b>	<b>£1061.30+</b>

Signed..... Date.....

Chris Greenall, Chair of the Council

<sup>1</sup> £411.90 salary plus £260 tax refund (overcharged previous month due to tax code error).

<sup>2</sup> To be reimbursed to the Council at the end of the year